

Non-Fixed Unit Trust Establishment Full Service Order Form

What you are required to do to order your Trust:

1. Complete all relevant fields in BLOCK LETTERS
2. Fax this form to Topdocs at (03) 8256 0108; or email this form to Topdocs at orders@topdocs.com.au

SECTION A (I): PERSON / ADVISOR ORDERING DETAILS

YOUR NAME				Signature	
YOUR COMPANY NAME					
YOUR POSTAL ADDRESS					
DATE OF ORDER		/ /		Your Ref.	
Phone		Fax		Email	

SECTION A (II): PAYMENT DETAILS

Enclosed is Payment for a Unit Trust for the sum of \$

Direct Debit*
 Visa Card
 MasterCard
 Cheque

Card Holder Name			
Credit Card Number	- - -		
Expiry Date	/	Authorised Card Signature	

*To pay by Direct Debit you must have a current Direct Debit arrangement with Topdocs Pty Ltd.
If you would like to arrange for Direct Debit for future purchases please contact Topdocs Pty Ltd on 1300 65 92 42.

SECTION B: UNIT TRUST DETAILS

NAME OF TRUST	
Address where the Meetings of the Trustees will be held	
State of Registration of the Trust	
Establishment Date of the Trust	/ /
Unit Price	\$

SECTION C (I): TRUSTEE DETAILS WHERE THE TRUSTEE IS A COMPANY

Company Name		ACN	-	-
Registered Address				
Director 1		Director 2		
Director 3		Director 4		
Director 5		Director 6		
Who will act as Chairman of the Company?				

SECTION C (II): DETAILS OF INDIVIDUAL TRUSTEES

TRUSTEE 1	Full name
ADDRESS	
TRUSTEE 2	Full name
ADDRESS	
TRUSTEE 3	Full name
ADDRESS	
TRUSTEE 4	Full name
ADDRESS	
TRUSTEE 5	Full name
ADDRESS	
Who will act as Chairman of the Trustees?	

SECTION D: DETAILS OF UNIT HOLDERS

If there are more than four unit holders in the trust, please print an additional copy of the next page to record their details.

UNIT HOLDER 1			
Full name of Unit Holder		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Joint Unit Holder Name		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Number of Units to be allocated to Unit Holder			
Class of Units to be allocated to Unit Holder			
Will these Units be held in Trust for another Party?	YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If yes, the name of the Party the Units will be held in Trust for			

UNIT HOLDER 2			
Full name of Unit Holder		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Joint Unit Holder Name		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Number of Units to be allocated to Unit Holder			
Class of Units to be allocated to Unit Holder			
Will these Units be held in Trust for another Party?	YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If yes, the name of the Party the Units will be held in Trust for			

UNIT HOLDER 3			
Full name of Unit Holder		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Joint Unit Holder Name		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Number of Units to be allocated to Unit Holder			
Class of Units to be allocated to Unit Holder			
Will these Units be held in Trust for another Party?	YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If yes, the name of the Party the Units will be held in Trust for			

UNIT HOLDER 4			
Full name of Unit Holder		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Joint Unit Holder Name		ACN	- -
Authorised Representatives (2) (if a Company)			
Address			
Number of Units to be allocated to Unit Holder			
Class of Units to be allocated to Unit Holder			
Will these Units be held in Trust for another Party?	YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If yes, the name of the Party the Units will be held in Trust for			

Non-Fixed Unit Trust Establishment – Unit Class Descriptions

Our Non-Fixed Unit Trust Deed allows for the allotment of Units in any of the following classes. On your Full Service Order Form, please select the Unit Class applicable for each Unit Holding.

UNIT CLASS	RIGHTS ASSOCIATED WITH THE UNIT CLASS
ORD	<ol style="list-style-type: none"> 1. the right, in common with the registered Holders of all other issued units conferring that right, to receive a rateable proportion of the net income of the Trust Fund arising during each financial year; 2. the right, on termination of the trusts created by this Declaration, in common with the registered Holders of all other issued units conferring that right, to receive a rateable proportion of the Trust Fund; 3. the right to vote at a general meeting of Unit Holders.
A	<ol style="list-style-type: none"> 1. the right in common with the registered Holders of all other issued units conferring that right, to receive a rateable proportion of the net income of the Trust Fund arising during each financial year; 2. the right, on termination of the trusts created by this Declaration, in common with the registered Holders of all other issued units conferring that right, to receive a rateable proportion of the Trust Fund; 3. but shall not confer upon the registered Holder thereof any right to vote at a general meeting of Unit Holders.
B	<p>A Unit of this class shall confer upon the registered Holder thereof the right, in common with the registered Holders of all other issued units conferring that right, to receive a rateable proportion of the net income of the Trust Fund arising during each Financial Year but shall not otherwise confer upon the registered Holder thereof any right to any part of the Trust Fund or any right to vote at a general meeting of Unit Holders.</p>
C	<ol style="list-style-type: none"> 1. the right to receive such proportion of the net income arising from the Trust Fund during each Financial Year as the Trustees may in their absolute and uncontrolled discretion appoint; 2. the right on the termination of the trust created by this Declaration to receive such proportion of the Trust Fund as the Trustees may in their absolute and uncontrolled discretion appoint; 3. but shall not confer upon the registered Holder thereof any right to vote at a general meeting of Unit Holders.
D	<p>A Special Unit of this class shall confer upon the registered Holder thereof the right to receive such proportion of the net income arising from the Trust Fund during each Financial Year as the Trustees may in their absolute and uncontrolled discretion appoint but shall not otherwise confer upon the registered Holder thereof any right to any part of the Trust Fund or any right to vote at any general meeting of Unit Holders.</p>
E	<p>A Special Unit of this class shall confer upon the registered Holder thereof the right to vote at any general meeting of Unit Holders but shall not otherwise confer upon the registered Holder thereof the right to receive income from the Trust Fund or any right to any part of the Trust Fund.</p>