SMSF Investment Strategy
Full Service Order Form

What you need to do to order your SMSF Investment Strategy:

1. Complete all relevant fields in BLOCK LETTERS
2. Fax this form to Topdocs at (03) 8256 0108; or email this form to Topdocs at orders@topdocs.com.au

Before proceeding with this order, please read the following carefully and ensure you TICK THE CHECKBOX to confirm your understanding of the content.

It is essential that the Trustees, when preparing an Investment Strategy, take into consideration the purpose and circumstances of the Fund. The circumstances of the Fund may include:

- The number and age of the Members of the Fund;
- The retirement plans of each Member, and the means by which each Member will seek to access their Superannuation Benefits upon Retirement;
- The current cash liabilities of the Fund including tax liabilities, the expenses related to the running of the Fund, the payment of any liabilities other than tax, and the payment of Member's benefits;
- Anticipated future contributions by the Members of the Fund;
- The actual and potential cash liabilities of the fund over the next rolling 10 year period.

In addition to the above, when developing the investment spread of the Assets the Fund will be investing in, the Trustees must ensure the selections they make:

- Are sanctioned by the Trust Deed of the Fund
- Do not expose the Fund to undue risk
- Are for the sole purpose of generating retirement benefits for the Members of the Fund.

Please check the box below to confirm that the Trustees of the Fund have taken the above into consideration when preparing this investment strategy.

☐

SECTION A (I): PERSON / ADVISOR ORDERING DETAILS

YOUR NAME				**Signature**	
YOUR COMPANY NAME					
YOUR POSTAL ADDRESS					
DATE OF ORDER	/ /			**Your Ref.**	
Phone		**Fax**		**Email**	

SECTION A (II): PAYMENT DETAILS

Enclosed is Payment for a SMSF Investment Strategy for the sum of $

☐ Direct Debit* ☐ Visa Card ☐ MasterCard ☐ Cheque

Card Holder Name			
Credit Card Number	- - -		
Expiry Date	/	Authorised Card **Signature**	

*To pay by Direct Debit you must have a current Direct Debit arrangement with Topdocs Pty Ltd.
If you would like to arrange for Direct Debit for future purchases please contact Topdocs Pty Ltd on 1300 65 92 42.

SECTION B: FUND DETAILS

FUND NAME	
Address where the Meetings of the Trustees are held	
Financial Year the Investment Strategy applies to	

SECTION C (I): TRUSTEE DETAILS WHERE THE TRUSTEE IS A COMPANY

Name		ACN	- -
Registered Address			

Director 1		**Director 2**	
Director 3		**Director 4**	

SECTION C (II): TRUSTEE DETAILS WHERE THE TRUSTEES ARE INDIVIDUALS

TRUSTEE 1	Full name
TRUSTEE 2	Full name
TRUSTEE 3	Full name
TRUSTEE 4	Full name

SECTION D: INVESTMENT STRATEGY DETAILS

Please enter the percentage investment spread of the Assets the Fund will be investing in:

Asset Type	Investment Spread %
Cash	% to %
Australian Fixed Interest	% to %
International Fixed Interest	% to %
Australian Equities	% to %
International Equities	% to %
Residential Property, Commercial Property, Retail Property, either direct, listed or unlisted	% to %

If there is an Asset Type not listed above that the Fund wishes to invest in, list the details of that asset, and its relative investment spread below. Our strategy document allows for up to 2 additional Asset types.

Asset Type	Investment Spread %
	% to %
	% to %

Please select an investment objective from the following, ensuring you complete the blank fields:

☐	To achieve an overall investment return of between % and % per annum over a rolling ten year period.
☐	To achieve an overall investment return of % above the CPI per annum over a rolling ten year period.
☐	To achieve an overall investment return of % above the cash rates per annum over a rolling ten year period.

Will the Fund be entering into an SMSF Complying Loan (instalment warrant) during this financial year?

☐ YES ☐ NO